

Direct Deposit Instructions



Enjoy the convenience of having your payroll check automatically and safely deposited into your DCCU Account with Direct Deposit. A direct deposit form is easily accessible in Online Banking which can be completed and provided to your employer.

- 1 Click on the More Links icon located in the upper right corner of the screen and select **Direct Deposit Form**.





- 2 Select the primary or joint member that is setting up direct deposit.

Select a member

 JOHN C TESTCASE 

- 3 Next, prepare the check for deposit.

Select an account or sub-share

 J TESTCASE *136-S0000 \$4,405.15
*136-S0000 

- 4 Select when the direct deposit should begin.

Effective:

Immediately Start Date

5 Select the desired Deposit Amount.

Deposit Amount:

Net Pay Specific Amount

Percentage

6 Click **Print**, provide form to your employer and you are set!

Also, keep in mind that DCCU offers Early Pay! Early Pay gives you access to eligible direct deposits – including paychecks, retirement, and social security – up to two business days sooner.

There is no enrollment required. Once we receive information about your incoming direct deposit from your depositor, we will make the funds available for your use up to two business days earlier than your scheduled pay date.